

Preamble

We, the Student Government of the 6 year program of the School of Medicine in English CMUJ, vow to dutifully represent the interests of the student body as defined by this Constitution. The Student Government shall represent student interests by acting on behalf of the student body in matters pertaining to:

- School policies and academics;
- The safeguarding of academic freedoms and student rights;
- The promotion and direct funding of student groups, organizations and initiatives;
- The promotion of student morale and interaction;
- Serving as a forum for the expression and exchange of student ideas and opinions.

Article I: General Provisions

Section 1. Name

1.1 The official name of this organization shall be: The Student Government of the 6 year program of the School of Medicine in English, CMUJ. For convenience, the following name may also be used: The 6 Year Student Government.

Section 2. Objectives and Roles

2.1 The 6 Year Student Government shall pursue the goals listed in the Preamble and other goals it sees fitting for the betterment of student life and academics. This organization shall act on behalf of the students of the 6 year program of the School of Medicine in English CMUJ, and act as an intermediate between the student body and the School of Medicine in English. The 6 Year Student Government may cooperate with other organizations, formally recognized or not, in goals already mentioned, so long as this cooperation leads to the betterment of student life.

Article II: Structure, Elections, and Appointments

Section 1. Structure

1.1 The 6 Year Student Government is made up of:

- 1) Class Representatives. 1 to 3 individuals elected by each of their respective grades (years I to VI) with the duty to represent the interests of their respective grade as per the goals outlined in the Preamble and Objectives.
- 2) The Executive. (President and Vice-President)

- 3) The Treasurer.
- 4) The Secretary.
- 5) Special Liaison(s).

Section 2. General Elections

2.1 The following guidelines for elections to the 6 Year Student Government are taken from the document: "Decision # 22/IV/2009 of the UJ Senate from the 29th of April, 2009" (Polish). Elections and appointments shall follow the bylaws stated in said document dutifully and in good faith. In all matters pertaining to the election process of the 6 Year Student Government, the original copy of the aforementioned document shall be held as the official guidelines governing the elections of the 6 Year Student Government.

2.2 General elections shall be held yearly to determine the Class Representatives. Each grade shall vote for their respective class representatives. Only Class Representatives can run for the Executive and the Executive shall be elected by the newly elected Class Representatives.

2.3 The following are general provisions regarding the election process:

- votes can only be cast in person;
- each student can cast up to three (3) vote(s);
- election are to be universal, equal, and direct;
- votes shall be cast by secret ballot;
- elections can be called by the president no later than 28 days before the scheduled election date;

2.4 The following pertains to the Electoral Commission:

- it is to be composed of no fewer than 3 members
- members shall compile a complete list of voters no later than 3 days prior to the election;
- members shall be students with the right to vote;
- the following individuals cannot be members of the electoral commission:
(1) candidates for the said elections, (2) spouses or family members of any candidate(s);
- members of the electoral commission cannot promote any of the candidates or help in their campaigning;
- the electoral commission shall announce the results of voting to the student body as soon as is possible;
- members shall organize voting booths at locations accessible to students and provide information on their location to the student body no later than 7 days before the elections;
- after the election, the Electoral Commission shall provide the following information:
number of eligible voters, number of ballots issued, number of ballots found in the ballot box(s), number of proper votes, number of votes for respective candidates;

2.5 The following pertains to the Candidates:

- candidates shall declare their intent to run for office to the Electoral Commission;
- candidates shall be allowed to run for office only after obtaining the signatures of 10 eligible voters (voters can back more than one candidate);
- candidates shall provide the following information to the Electoral Commission: name, year of studies, written consent to run for office, the 10 signatures mentioned above, their own signature (a template of this document will be available by the Electoral Commission to all potential candidates);
- if the candidate's application is incomplete, the said candidate has 3 days to amend his or her application;
- the candidate shall receive confirmation of their intent to run for office in written form from the Electoral Commission;
- the candidate shall declare their intent to run for office no later than 7 days before the election (the Electoral Commission shall publish a final list of candidates no later than the next day);

2.6 Notes:

- elections can be called by the president no later than 28 days before the scheduled election date (i.e. no later than 1 year from the date of the previous election);
- votes can only be cast in person;
- each student can cast up to (3) vote(s);
- elections are to be universal, equal, and direct;
- votes shall be cast by secret ballot;
- voting shall take place during the period of one (1) day;
- the elections shall last no less than 8 hours (continuously), between 8am and 10pm;
- ballot boxes are to be inspected by the Electoral Commission before the start of the election and cannot be opened for any purpose other than to tally the votes at the end of the election;
- at all times during the election, at least two individuals from the electoral commission have to be present at the ballot box(s);
- voters shall receive a voting card and sign that they have received it;
- election results shall be announced publicly within 24 hours of the end of the election;
- the candidate(s) with the greatest number of votes shall be considered as the winner(s) of the election;

2.3 The Treasurer and Secretary shall be appointed by the President no later than during the 2nd week after a general election. If there are 2 or more candidates the position will be determined by a vote of the 6 Year Student Government. Their tenure shall last no longer than 1 calendar year. The position of Treasurer and/or Secretary can be held by one of the executive members only if no other members of the 6 Year Student Government (Class Representatives) apply and/or want to fill such said 6 Year Student Government elected/appointed positions. The Treasurer or Secretary may be relieved of their duties by the President or by the Class Representatives of the 6 Year Student Government after a vote of non-confidence (66%).

2.4 Special Liaisons can be (1) appointed by the President, or (2) nominated by any class representative, at any given moment as deemed necessary. They may be relieved of their duties by the President at any given moment or by a vote of non-confidence by the Class Representatives of the 6 Year Student Government.

Article III: Roles in the 6 Year Student Government

Section 1. Roles

1.1 The role of the Class Representative(s) is based in representing their respective grades in the 6 Year Student Government and in the day to day functioning of their grades. The role of the Class Representative(s) may also include but is not limited to or by: distributing information pertaining to important matters and developments in the 6 Year Student Government, providing feedback and opinions from their respective grade to the 6 Year Student Government, etc. The Class Representatives shall work at the level of their respective grade to better the academic and social aspects of the student experience as defined by the Preamble and Objectives.

1.2 The role of the Executive shall be:

- To run and organize meetings of the 6 Year Student Government;
- To plan and schedule meetings so as to allow for the highest possible attendance by the Class Representatives;
- To represent the 6 Year Student Government and student body at the School of Medicine in English;
- To appoint the Treasurer, the Secretary, and Special Liaisons;
- To help direct and steer the 6 Year Student Government, as well as the student body, in the pursuit of betterment of the 6 Year Program of the School of Medicine in English CMUJ.
- To report back to the student body and the 6 Year Student Government, any and all news and announcements pertaining to the School of Medicine in English and make said news available to the entire student body.

1.3 The role of the Treasurer is based on the following:

- To manage funds granted to the 6 Year Student Government;
- To provide transparency and documents related to the use of said funds;
- To provide a budget and list of expenses to the 6 Year Student Government, the student body, and the School of Medicine in English on the last day of every month.

1.4 The role of the Secretary is based on the following:

- The keeping of Minutes at every meeting;
- Providing the Minutes of every meeting to the 6 Year Student Government, the student body, and others.

1.5 The role of the Special Liaison(s) is based on the following:

- Representing the 6 Year Student Government in matters of: cooperation with formally recognized or unrecognized organizations, academics, student life, social endeavors etc.
- Special Liaison(s) may participate in meetings of the 6 Year Student Government, however, they will not be entitled to vote on issues up for debate during 6 Year Student Government meetings.

Article IV: Meetings

Section 1: Structure and Purpose of Meetings

1.1 Meetings shall take place so that the 6 Year Student Government may discuss issues mentioned in the Preamble and Objectives. Class Representatives shall bring to the attention of the 6 Year Student Government any and all issues, problems, suggestions, and initiatives that they deem valid and valuable for the betterment of the 6 Year Program at the School of Medicine of English CMUJ. The 6 Year Student Government will then discuss these issues and by consensus or direct vote (if needed) plan and execute solutions to these issues or problems, suggestions, initiatives etc. The overall paradigm and purpose of meetings can be summarized by the Preamble and Objectives listed above.

1.2 Voting during 6 Year Student Government meetings shall take place by show of hands. Each class will have 2 votes. In case of a tie, the President of the 6 Year Student Government shall cast an extra vote.

Section 2: Frequency of Meetings

2.1 Ideally the 6 Year Student Government should meet on a regular basis to discuss various issues, initiatives etc. The minimum number of meetings in one term should be no less than 3. Meetings can be called by the President or Vice-President or by any Class Representatives.

Section 3: Attendance

3.1 Class Representatives should try to dutifully attend meetings of the 6 Year Student Government. The Executive should schedule meetings so as to accommodate the Class Representatives and allow for the best possible attendance.

Section 4: Minutes

4.1 The secretary of the 6 Year Student Government shall take minutes of all meetings and make them available to all students of the 6 Year Program or if requested by other students of CMUJ/UJ.

Article V: Budget, Grants and Financial

Section 1. The Budget.

1.1 The budget of the 6 Year Student Government shall be divided according to the following categories:

- Expenses
- Grants
- Social Initiatives
- Academic Initiatives
- Other

1.2 The 6 Year Student Government will vote on the allocation of money for various projects, initiatives, grants, funds and expenses during regularly scheduled meetings. A majority vote is needed to approve the use of money allocated to the 6 Year Student Government. All voting on the use of allocated money will be noted by the Secretary. All receipts shall be handed over to the Treasurer. The final decision to use funds for said purposes must be signed off on by one member of the Executive as well as the Treasurer. The Treasurer will provide information about and proof of use of funds when requested.

Section 2. Grants

2.1 The 6 Year Student Government reserves the right to issue grants for worthwhile academic and social causes. Solicitors shall write a formal request and meet with the 6 Year Student Government to discuss the purpose of the grant and its projected impact. The 6 Year Student Government grants may be used for academic, social, or sport related initiatives or any initiative for the betterment of the student experience at the School of Medicine in English CMUJ. Grants shall be approved by a vote of the 6 Year Student Government after reviewing the application.

Section 3. Financial Transparency

3.1 The 6 Year Student Government shall provide and facilitate transparency in its budget to the student body and the School of Medicine in English. The 6 Year Student Government shall provide access to the budget when requested or on its website.

Article VI: Amendments

Section 1. Amendments

1.1 Amendments can be made to the constitution in the following manner:

- If more than 2/3 of the Class Representatives vote and approve an amendment.

OR

- If more than 66% of the Student body votes on an amendment.

1.2 Students may introduce amendments to the 6 Year Student Government if they gather 20% of the student body votes for a particular amendment.

Article VII: Town Hall Meetings

Section 1. Town Hall Meetings

1.1 Town Hall Meetings will be an opportunity for students to interact with the 6 Year Student Government and with the student body, either individually or as a group, in order to highlight concerns, issues, initiatives and to encourage debate within the student body.

1.2 Town Hall Meetings can be called by a petition from any student or group of students. The 6 Year Student Government will then organize the time and place of the Town Hall Meeting and announce it to the student body at large.

Article VIII: Nondiscrimination Policy

Section 1. Nondiscrimination

1.1 The 6 Year Student Government shall not discriminate, and shall discourage discrimination on the basis of citizenship, creed, economic background or status, ethnic identity or ethnicity, gender expression or gender identity, national origin, philosophy, physical or mental disability, political affiliation or ideology, race, religion, sex, or sexual orientation.